

S-31/HVACR/HQ-04
October 04, 2025

All Members,

ISLAMABAD REGION

Pakistan HVACR Society

SUBJECT: SOCIETY ELECTIONS FOR 18 MEMBERS OF EXECUTIVE COUNCIL & 24 MEMBERS OF FOUR LOCAL COUNCILS FOR THE TERM 2025-27

Dear Society Members,

In pursuance of Society Bylaws clause no. 6.4(b), balloting for 18 seats of **Executive Council** and 24 members of **Four Local Councils** for term 2025-27 will be held on **November 15, 2025 (Saturday)**. The elections will be simultaneously conducted on Regional Basis at Four Society Offices for 18 Members of Executive Council and 6 Members of each of the Four Local Councils. The Regional seats allocation is determined hereunder proportionately on the basis of strength of membership of the region as per Bylaws:

1). ISLAMABAD REGION	5 EC SEATS
2). LAHORE REGION	6 EC SEATS
3). KARACHI REGION	5 EC SEATS
4). FAISALABAD CHAPTER	2 EC SEATS

Kindly be informed that a member shall be eligible to vote in election of the Society as per the membership status was on September 30, 2024, at the time of seat allocation, provided further that such a member fulfills the conditions stipulated for the Renewal of Membership for the year 2025-2026, latest by October 20, 2025, will be treated as Good Order Member and will be eligible **(to cast a vote)** to take part in elections.

We are enclosing Nomination Form. In case you desire to nominate a candidate for contesting Elections, please complete enclosed form to be returned by the proposer or seconder by hand or through any other means of delivery to reach Regional Election Officer by **1700 hours on October 20, 2025**. The nomination form shall be completed as mentioned therein and must bear the signature of Nominee. The following few points are of significant importance deserving your kind attention;

IMPORTANT

- All **Proposers, Seconders** and **Nominees** must be in **Good Standing** at the time of scrutiny of Nomination Papers.
- A member can either propose or second only one candidate for EC or LC., incomplete/incorrectly filled Nomination Form either manual or by digitally may be rejected. A Candidate may contest Elections for one seat either for Executive Council or any one of the Local Council seats.
- A Nominated candidate may subsequently **WITHDRAW** his name from elections by writing to Regional Election Officers or the Chief Election Officer latest by **1700 hours on NOV 01, 2025** (in person or by email or by WhatsApp)
- Dispatch/Display of the FINAL LIST of the candidates for the Election to all the members who are eligible to participate in the election shall also be uploaded on **Election Portal/Website on NOV 04, 2025**.
- In case the number of valid nomination (after withdrawals, if any) received by Regional Election Officers is more than allocated Regional Seats of Executive Council and 06 Seats of each Local Council, the Regional Election Officers will issue **Ballot Papers** to the members at respective regional office to complete the elections on **NOV 15, 2025** from **0900 hours to 1700 hours**. The Vote Casting Guideline/Instructions in this respect will be given along with ballot papers.

- Any objection by the candidates / or their authorized representatives regarding nominations will be decided on the spot by the Regional Election Officers & decision of Regional Election Officers will be final & binding on all concerned and will not be challengeable in any court of law in Pakistan.
- This is to notify in order to keep all the Ethics, fairness and code of conduct during the election process.
- Any member found causing disturbance or creating disorder during the election proceedings shall be disqualified from participating in the election by the Election Officers.

All completed and sealed nomination forms, withdrawals, and other correspondence related to the elections may be sent to the address provided below.

MR. ABDUR RAUF CH.

CHIEF & ISLAMABAD REGIONAL ELECTION OFFICER

Cell: 0300-8564248 E-mail: rauf@arcoint.com

Office Address: Suite #. 7&8, First Floor, Shahwez Centre,
F-8 Markaz, Islamabad. Cell: 0333-5601979 Ph: 051- 2287560-1

E-mail: executivesecretary@hvacr.org.pk

Thanks & Regards,



Abdur Rauf Chaudhary

Chief & Islamabad Regional Election Officer
for the term 2025-27

Pakistan HVACR Society